

# Simplify Treasurer's Tasks with Finance Manager

Managing your group's finances can be a daunting job, making the treasurer's position difficult to fill. Fortunately, Finance Manager makes stressful treasurer tasks like day-to-day bank reconciliation, budget creation and reporting a breeze. Every bit of data entered into the program is stored and saved in an easy-to-read format that can be updated anytime, any place.

## 4 Easy- to-Use Organizational Features Your Officers Will Love

### EASY ACCESS FOR BOARD MEMBERS

Because Finance Manager is web-based, all your financial information is visible to other board members (with the proper access level) who need to be kept in the know. Instead of your treasurer emailing out spreadsheets to individual leaders, all of your officers can simply log into the system from any computer — at school, home or work and view all of your group's up-to-date financial data.

### REPORTING CAPABILITIES

Now your treasurer can generate a report for your meeting, showing transactions, budget details and more, in just one click. What if your treasurer can't make the meeting? No problem. Any one of your officers, with the appropriate access level, can simply log into the system and generate any report instantly.

### SEAMLESS OFFICER TRANSITION

Newly elected officers get instant access to all your financial data so they can hit the ground running. This cuts down significantly on ramp up time and gives new leaders and future leaders a great foundation to build on your group's success.

### ONLINE DATA BACKUP

Because Finance Manager is web-based, all of your data sits safely and securely on our server where it's backed-up daily. So if your hard drive dies or one of your officer's computers crashes, it doesn't affect your data because the information isn't stored on your machine.

We offer 30 day free trial to get you started. The best part is, whatever you enter during the trial is saved — so no starting over once you purchase the software!

**Go to [ptoday.com/finance-manager](http://ptoday.com/finance-manager),  
or call 800-557-2670 for more information**