

**Columbus, OH February 21, 2018**

**OH Expo Center & State Fairgrounds**

**Food Sampling Policy and Guidelines**

Food and beverage product exhibitors who are lawful manufacturers or distributers of food and/or beverage products may distribute samples.  Samples must be distributed from Exhibitors’ assigned space only. Samples may not exceed **one bite-sized** piece of a solid product, and two (2) ounces by volume of a non-alcoholic beverage product. Approval for distribution of samples must be obtained prior to an event.

**Please Note:** Temporary Food Service permits are not required at this location. However, the venue does require a list of exhibitors who will be sampling food and/or beverage and the item(s) to be sampled. Additionally, safe food handling and service is required.

Please email Susan Phillips at sphillips@ptotoday.com by February 5, 2018 with the following information:

* Company name
* Name of person exhibiting/sampling
* Product to be sampled

If you have any questions, contact Susan Phillips at the email address above or 800-644-3561 ext 207.

***Please be aware that failure to adhere to the policy and timelines may prohibit you from sampling.***