



AUDIOVISUAL EXHIBITOR SERVICES

Registration form with fields for NAME OF CONFERENCE, COMPANY NAME, STREET ADDRESS, TELEPHONE NUMBER, EMAIL ADDRESS, START DATE, END DATE, NO. EVENT DAYS, ON-SITE CONTACT NAME, ROOM/EXHIBIT BOOTH NO., CITY & STATE, ZIP CODE, DELIVERY DATE, DELIVERY TIME, PICKUP DATE, PICKUP TIME.

PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.

If you have a special request or need additional equipment, please call 626.395.0246. Email completed form to jgharper@psav.com

Table with columns: VIDEO/DATA DISPLAY, QTY, PRICE. Items include LCD Desktop Projector, LCD Support Package, Blu-ray Player.

Table with columns: AUDIO EQUIPMENT, QTY, PRICE. Items include Wired Microphone, UHF Wireless Microphone, UHF Wireless Microphone Headset, Individual Self Powered Speaker, Small Exhibit Sound System, Large Exhibit Sound System.

Custom Exhibit Sound Pkg Please contact PSAV for quote

Table with columns: ACCESSORIES, QTY, PRICE. Items include 42" Rolling Cart, Small Boom Box.

Table with columns: CUSTOM ITEMS, QTY, PRICE. Empty table for additional items.

Table with columns: LCD MONITORS, QTY, PRICE. Items include 32" Flat Panel Video and Data Monitor, 40" Flat Panel Video and Data Monitor, 50" Flat Panel Video and Data Monitor.

Table with columns: PC COMPUTERS, QTY, PRICE. Items include Desktop Computer, Laptop, Wired Keyboard and Mouse, HP LaserJet Black & White Printer, 19" LCD Computer Monitor.

Table with columns: HIGH SPEED INTERNET, QTY, PRICE. Items include Premium Wireless Internet Connection, Premium Wired Internet Connection, Premium Wired Additional Connections.

TOTALS table with rows for Equipment Sub-Total, 9.5% Sales Tax, On-site Order Fee, and TOTAL.

ORDERING INSTRUCTIONS

To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.

Operator labor, if requested, is subject to the prevailing hourly rate with a four-hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable sales tax on equipment rental.

TAX-EXEMPT STATUS - If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

CANCELLATIONS:

- A) Cancellations received within 24 - 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.
B) Cancellations received less than 24 hours or the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

Labor and/or service charges may apply, and/or loss damage waiver.

SPECIAL REQUESTS Please add any items not listed above that you require.

Blank lines for special requests.

