



Exhibitor Service Order

Mail with payment to the address below no later than ten (10) business days prior to show date, email to planoeventcenter@plano.gov, or fax to 972-424-1561. Confirmation email with the website link to pay order balance via online will be sent to the email address listed on this order (**). Prices double when ordered day of event.

Event Name:	PTO Today Live Expo	Event Date:	February 12, 2018
Exhibit Name/Company:	_____	Booth No.:	_____
Address:	_____		
City/State/Zip:	_____		
Authorized Contact:	_____	Telephone:	_____
Email: (**)	_____		

Item Description	Pre-order Rate	Addit'l day Rate	Qty.	Item total
Electricity: 100 v (max 20 amps or 220 watts)	\$50.00	\$20.00		
Dedicated private wireless Internet connection starting at 5mbps	\$150.00	\$150.00		
Wired Internet (limited availability)	\$150.00	\$150.00		
Public Wi-Fi	No Charge	No Charge		

PLANO EVENT CENTER

2000 E. Spring Creek Parkway
Plano, Texas 75074

(O) 972-941-5852 (F) 972-424-1561
kristiec@plano.gov

A	Order Subtotal-Total all items	\$
B	Service Charge- Line A x 20%	
C	Subtotal-Line A + Line B	
D	Sales Tax-Line C x 8.25%	
Order Total- Line C + Line D		\$